

	Item	Update	Actions and recommendations	Priority 1= high 2= medium 3= low	Who
1.	Apologies	Apologies: Simon Killane, Matthew Crockham			
2.	Notes of last meeting	The minutes of the previous meeting held on 23/06/15 were circulated.	Previous meeting notes were agreed		
3.	Ongoing Schemes				
a)	4189 crabmill lane surface is breaking up and subsiding	08/09/2015 14:55:03 Issue forwarded to Highways Officer, Programmes BSO	Issue forwarded to Highways Officer, Programmes BSO. This is not an issue for the CATG. All maintenance issues to be reported through the MyWiltshire App system. This can be accessed by our website, through the mobile phone app or by phoning the council on 0300 456 0105.		
b)	Issue 4183 Speeding through Dauntsey Lock	08/09/2015 15:04:08 Issue forwarded to Highways Officer, Programmes BSO	Issue forwarded to Highways Officer, Programmes BSO. Same issue as 4184 (see new issues) To be reported to October CATG		

			meeting for discussion. Metro-counts required at agreed locations		
c)	<p>Issue 4144</p> <p>A429, both directions, under Kingway (?) railway bridge between Corston and Hullavington</p> <p>Road surface on A429 Hullavington and Corston</p>	<p>08/09/2015 14:51:18</p> <p>Issue forwarded to Programme BSO, Highways Officer</p>	<p>Issue forwarded to Programme BSO, Highways Officer</p> <p>This is not an issue for the CATG. All maintenance issues to be reported through the MyWiltshire App system. This can be accessed by our website, through the mobile phone app or by phoning the council on 0300 456 0105.</p>		
d)	<p>Issue 4023</p> <p>Road safety near school collection point in Lea village, B4040</p>	<p>19/06/2015 09:45:36</p> <p>Waiting to hear from parish council following their research.</p>	<p>On Hold pending information from Parish Council</p>		
e)	<p>Issue 3963</p> <p>New Pavement Holloway Hill Malmesbury</p>	<p>28/07/2015 21:42:01</p> <p>Discussed at 23 June CATG. Town council waiting for response re waiting restriction request</p>	<p>Meeting has taken place between representatives of PC and WC on 12/8/15. This is to be considered alongside a request for waiting restrictions. To be discussed by CATG at October meeting. See also issue 3800 (Wychurch Hill)</p> <p>Further investigation, design and costing work required. Agreed to seek 'virtual pavement' solution alongside waiting restrictions. To be presented to next CATG meeting for further consideration</p>	P1	MR

f)	<p>Issue 3962</p> <p>Request for dropped kerb Malmesbury junction Filands Road/Tetbury Hill</p>	<p>28/07/2015 21:43:38</p> <p>Discussed at 23 June CATG meeting. Officers to investigate whether this could be completed as part of larger works being undertaken in the area</p>	<p>Request is being addressed as part of ongoing Dyson Works. CATG group were advised Issue almost complete.</p> <p>Issue to be closed.</p>		
g)	<p>Issue 3932</p> <p>Street lights requested on Common Foxley Road and Haddons Close</p> <p>Foxley Road, opposite the Old Quarry Barn</p>	<p>19/05/2015 13:06:14</p> <p>On 6 May the area board considered this issue. Councillors were concerned about a request for street lighting when the council was trying to reduce street lighting. It was recommended that a quote be provided to St Paul Malmesbury Without PC rather than sending it to the CATG.</p>	<p>Issue on hold.</p>		
h)	<p>Issue 3926</p> <p>B4042 – relates to issue 4129 CATG Speeding on B4042 in Brinkworth</p>	<p>28/07/2015 21:44:43</p> <p>CATG discussed on 23 June. Another letter to be sent to the householder with the high hedge re trimming back.</p> <p>Issue being addressed by local highways office .</p>	<p>Speeding hasn't been brought up again, issue improved. Complete</p> <p>Action: Issue/ works complete, close issue</p>		

		<p>Metro count in 30mph area. The 85th percentile was 36.0mph (the 85th percentile is the speed at which 85% of the traffic is travelling at or below). ACTION: Malcolm to follow up with 2nd letter to householder about trimming back hedge.</p>			
i)	<p>Issue 3897</p> <p>Road safety concerns bottom of Swindon road Malmesbury</p>	<p>28/07/2015 21:46:15 Considered by CATG on 23 June. Development behind primary care centre may provide an opportunity to make a request for the footpath when considering the application.</p>	<p>Meeting has taken place between representatives of PC and WC on 12/8/15. Issue to be reported back to CATG at October meeting.</p> <p>Options and costing to be prepared.</p> <p>Drawings handed out. Update provided. Relates to several issues over the years. ie Zebra crossing – in 30 mph area, speeding remains. Discussed, squeezing down lanes and tighten up exit radius, extend to 6 zigzag markings up to 18 max. Create hatched area £5 k in total. Discussion to Upgrade to red lines or white lines. £2.5K option selected to improve safety Priority 1 (P1)</p> <p>To be taken forward to delivery, subject to agreement by TC contribute 25% of total cost</p>	P1	MR / Roger Budgen

j)	Issue 3879 Station Road, Minety SN16 9QY . Pedestrian safety Station Road Minety	discussed on 23 June. Currently, there are pedestrian in the road signs. 100m of pavement would be expensive. Another site visit planned.	Ongoing. Outline costs to be provided by Highway Officers. Cost likely to be prohibitive. MR to look a the site again and provide cost estimate for works	P2	MR
k)	Issue 3845 Speeding Callow Hill	20/04/2015 12:43:10 Malmesbury CATG this issue on 14 May and agreed they would re-visit in the Autumn when the road had been reopened and traffic levels had returned to normal	Issue On hold		
l)	Issue 3800 road safety concerns on Whychurch Hill	28/07/2015 21:38:10 Discussed at 23 June CATG. Town council waiting for response re waiting restriction request	Meeting has taken place between representatives of PC and WC on 12/8/15. This is to be considered alongside a requests for waiting restrictions. To be discussed by CATG at October meeting. This is the same issue no. as 3963 Further investigation, design and costing work required. Agreed to seek 'virtual pavement' solution alongside waiting restrictions. To be presented to next CATG meeting for further consideration	P1	MR
m)	Issue 3750 Accidents on B4042 between Cowbridge and Lea turning	28/07/2015 21:31:58 Considered on 23 June by CATG. At that time widening had been completed but white line outstanding, but note now complete. Recommend	Works Complete. Lining issue to be addressed in due course. Issue to be closed		

		for closure at September area board			
n)	Issue 3743 Improve safety at B4696Swan Lane junction Leigh	28/07/2015 21:33:18 Discussed at CATG on 23 June. Design complete and work will be issued to BBLP in the next few weeks	Awaiting works start from BBLP. Estimated mid November 2015		
o)	Issue 3699 Road safety concerns about Bristol Street Malmesbury	28/07/2015 21:34:39 Discussed at 23 June CATG. Metro count sites are still outstanding - officers are to agree	Decision regarding metro count location outstanding. Roger Budgen to consider location for metro-counts and report these MR to for action	P2	Roger Budgen
p)	Issue 3661 Dangers. West Street, Great Somerford	28/07/2015 21:36:39 Considered at 23 June CATG. Site visit planned	Site meeting with Cllr Sturgis required to discuss outstanding issues. MR to arrange meeting with Cllr Sturgis prior to next CATG meeting.	P2	MR
q)	Issue 3616 B4014 where it crosses the county border with Gloucestershire Request for signage and lines on B4014 Fosse Way	28/07/2015 21:19:20 Discussed at 23 June CATG. Order for Carriage sign installation issued to BBLP.	Carriage Sign erected August 2015. No further work undertaken regarding 'prohibition of overtaking' Contact to be made with Gloucestershire CC	P2	MR
r)	Issue 3567	28/07/2015 21:21:53	Awaiting works start from BBLP. Estimated		

	Brinkworth, garden of Causeway End Farm, SN15 5DL Accidents on B4042 west end of Brinkworth	Discussed at 23 June CATG. Edge margins and signing plan probably implemented in July/August	completion mid November 2015		
s)	Issue 3564 Speeding in vicinity of B4014 Filands	28/07/2015 21:24:53 Discussed at 23 June CATG. Community Speedwatch group being trained. CSW site to be agreed	No further action. Action: Issue to be closed		
t)	Issue 3535 Improve HGV signage in Malmesbury town centre	28/07/2015 21:27:38 CATG discussed on 23 June-matter currently under consideration by Malmesbury Town council who should liaise with Wiltshire council officers direct. CATG agreed no further action until the town council have agreed a way forward.	Issue on hold		

u)	Issue 3534 Need a HGV route around Malmesbury	28/07/2015 21:27:38 CATG discussed on 23 June - matter currently under consideration by Malmesbury Town council who should liaise with Wiltshire council officers direct. CATG agreed no further action until the town council have agreed a way forward.	Issue on hold		
v)	Issue 3520 Speed on Foxley Road Malmesbury	28/07/2015 21:18:01 Considered by 23 June CATG. Topographical survey received but waiting for drainage survey. Lack of carriageway space is severely limiting options for improvement. Footway on northern side and amendments to junction to facilitate improved left turn out of. Outline option for improvements adjacent to Byway discussed, including building out between Common Road and the Byway, over-runnable, but using granite sets so drivers were aware. Hopefully this will encourage drivers to reduce speed when turning left into	Matt Cockram leading. By-way will be separated to common road, make clear to drivers. Costed scheme approx £3k. Hand outs provided. By-way lost. Granite set high enough to discourage cars, plus coloured surface to clearly distinguish road surfaces. £3K cost No accidents but there have been very near misses - vans/lorries can't see, panelled in	P1	MR/ Roger Budgen

		<p>Common Road. Rough estimate, £2,500 - £3,000. Could omit the road marking across byway if parish council were happy. The footway on the opposite side of the road may take longer to resolve as may require 3rd party land.</p> <p>Replacement of electricity pole between Common Road and Foxley Road was potentially expensive £5/6k to relocate the pole. Grass area in question seemingly not within ownership of WC. Land registry search required to establish ownership. Agreed an incremental approach.</p>			
w)	<p>Issue 3425</p> <p>Improve pedestrian crossing on B4040 in Sherston</p>	<p>28/07/2015 21:13:46</p> <p>Considered by CATG on 23 June. At that time hoped the works would take place in 6-8 weeks</p>	<p>Crossing indicated outside the shop by coloured surface probably would be suitable as vehicles were slowing down. Cost £3-4k with Sherston Parish council contributing 25%. A surface applied cold should last 10 years. Because it needed a temperature above 5C it was unlikely that this would be undertaken before April 2015.Action: Issue / Works Complete. Remove from system.</p>		

x)	<p>Issue 3309</p> <p>Willesley village seeking 30mph speed limit</p>	<p>28/07/2015 21:12:00</p> <p>CATG discussed on 23 June. Signing and lining work completed. temporary sign (no entry to A433 it is an offence to exit this junction) still in place but will be removed. A further SDR count will then take place to measure contravention levels</p>	<p>it appeared that the issue sheet had not captured fully the problems. CATG discussed various options. Local concerns that drivers were ignoring the No entry signs and using the C27 Link road to access the A433. Possible amendment to existing no through road sign to say No access to the A433. CATG agreed to consider to relocating the current No Entry signs to increase visibility and placing a marking on the road. Two metro counts to be undertaken.</p> <p>Turning onto A433 - No entry reminder required that drivers are breaking law.</p> <p>Action:MR to follow up</p>	P2	MR
y)	<p>Issue 3190</p> <p>Pedestrian crossing on A429 near Blicks Hill</p>	<p>20/04/2015 14:51:41</p> <p>CATG considered the matter on 14 April when emergency funding of £3,000 was approved to enable highways maintenance to be undertaken to ensure colour surface would wear. Works programmed</p>	<p>CATG 7 October - Recommended the inclusion of ladder markings had resulted in a 33% increase in the budget to £6,652 (a 33% increase). St PMW PC promise contribution of 25% (to include a contribution from the town council)</p> <p>Action: Issue/Works Complete. Remove</p>		

		for May/June.	from system.		
z)	<p>Issue 3164</p> <p>Concerns about crossing A429 at Blicks Hill</p>	<p>20/04/2015 14:52:43</p> <p>CATG considered the matter on 14 April when emergency funding of £3,000 was approved to enable highways maintenance to be undertaken to ensure colour surface would wear. Works programmed for May/June.</p>	<p>Recommended the inclusion of ladder markings had resulted in a 33% increase in the budget to £6,652 (a 33% increase). St PMW PC promise contribution of 25% (to include a contribution from the town council)</p> <p>09/06/2014&nbsp;15:45:32 Will remain on 24 June CATG agenda</p> <p>19/05/2014&nbsp;14:29:43 At the April CATG meeting some non-crossing solutions including road warnings on the road, pavement etc. were considered, costing £6,000-8,000k. CATG were happy for works to proceed, following area board approval, final costs and parish council willing to contribute 25%.</p> <p>Action: Issue/ Works Complete. Remove from system.</p>		

<p>aa)</p>	<p>Issue 3134</p> <p>Pedestrian crossing requested in Corston</p>	<p>28/07/2015 21:04:46</p> <p>CATG discussed on 23 June. The group agreed to support a substantive bid.</p>	<p>14/10/2014&nbsp;10:29:59 The draft report recommended a controlled crossing. Cost 70k. Funding may be forthcoming from local developers (pending planning application approval) or the project would be considered for a substantive bid next year.</p> <p>09/06/2014&nbsp;15:49:00 Will be considered again at the 24 CATG meeting</p> <p>19/05/2014&nbsp;14:58:55 The matter was discussed at the April CATG meeting. The footfall survey showed the greatest number of people crossing at the point nearest to the current crossing place, although numbers were not high. A formal assessment would be considered at the June CATG meeting.</p> <p>Successful CATG substantive scheme /bid for 2015-16. subject to the local planning issues being resolved Works ongoing</p> <p>MR raised question about allocation of money. News of who the developer is, is anticipated. It would help to see 106</p>		
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			Agreement		
			Action: TS will make enquiries regarding 106 agreemtn		TS
bb)	Issue 3129 Request for a footpath in Great Somerford	28/07/2015 21:02:41 CATG discussed on 23 June. The design work has been finalised and the work is provisionally scheduled for February 2016, although efforts will be made to have the work start earlier.	14/10/2014 10:28:16 This project has received substantive funding. CATG on 7 October heard that the design brief is with the consultant. Anticipate construction in Spring 2015. In the meantime there will be consultation with the residents about the design and drainage. Estimated cost £35-£40k, with the PC contributing 6k. 09/06/2014 15:50:36 This issue will be discussed again at the 24 June CATG meeting 19/05/2014 15:07:26 At the 14 April CATG meeting confirmation of the topographical survey price was outstanding but has since been confirmed as costing £1,400 and the parish council have agreed to contribute 25%. CATG members agreed that the footpath from 7 Dauntsey Road to the Old School, Dauntsey Road, Great Somerford was put forward as a		

			substantive CATG scheme this year. Footway works provisionally programmed for February 2016. There will be a temporary road closure, with access for residents provided		
4	New Issues				
a)	Issue No: 4207 Gloucester Road Speeding, near Dyson	07/09/2015 15:26:09 Issue Received. Forwarded to CEM, Highway Officer and Parish Council. Please advise if metrocount is required	New issue raised at October CATG. Metro-counts required at agreed locations. Hold issue until Dyson works complete		
b)	Issue No: 4203 Ongoing speeding problem in Corston	08/09/2015 15:01:38 Issue forwarded to Highways Officer, Programmes BSO	New issue raised at October CATG. Metro-counts required at agreed locations. Discussion re erecting white gates. discuss viability with parish Viability of using SID'S (Speed Indication Display) discussed Parish to meet new Police Seargent, Officer Connors to discuss issue ACTION: MR to get prices for buying / erecting white gate's, expected to be in region of approx £1200 per pair	P2	MR

			Group agreed to hold issue, wait for crossing to be completed – then revisit the issue		
c)	Issue No 4184 Speeding traffic, in particular HGV's on A4069 Dauntsey Lock	08/09/2015 14:56:13 Issue forwarded to Highways Officer, Programmes BSO	New issue reported at October CATG. Metro-counts required at agreed locations . Concerns raised that this could be a perception of speeding, due to vehicle size. no powers to stop vehicles travelling route.	P2	
d)	Issue 4129 Speeding on B4042 Lea Crescent	20/07/2015 09:52:30 This issue will be referred to the parish council with a request to complete a metro count request form in order that speeds can be checked.	New issue raised at October CATG To be reported to October CATG meeting for discussion. Metro-counts required at agreed locations Limited to what can be done to solve, signing is clear on road. Action: Close issue		
e)	Issue 4104 Junction of Oaksey Road and Crossing Lane, Upper Minety Junction priority needs to change	16/07/2015 11:13:29 Spoke to parish clerk about this issue. It seems that there are concerns that Crossing Road may be taking more traffic nowadays, rather than the Oaksey Road (considered the main road). If this is the case the parish council would like to consider changing the priority at the junction of Oaksey Road and Crossing Road (on the hard left hand turn). Suggest Area Board refer to CATG at the September area board	New issue reported to October CATG meeting for discussion. Allocate Priority 2 (P2) Action: MR to report to group	P2	MR

		meeting.			
f)	Issue 4103 Crossing Lane, SN16 9PZ Speeding along Crossing Lane Upper Minety	15:22:21 I suggest in the first instance that I forward you a metro count form for your completion to identify whether there is really a problem.	New issue reported to October CATG meeting for discussion. Metro-counts required at agreed locations Action: Install MetroCount	P2	
g)	Issue 4042 Chuch Street /Noble Street , Sherston. HGVs demolishing Sherston at Jubilee Triangle	16/07/2015 11:00:19 The area board considered this issue at the 8 July area board and agreed it should be referred to CATG.	New issue. To be reported to October CATG meeting for discussion. MR requested ideas from CATG group. Currently low kerbing in place -raise height to discourage HGV's kerbing P2 Action: MR to get prices	P2	MR
h)	Issue 4041 Chuch Street /Noble Street , Sherston HGV knocked over a wall Jubilee Triangle in Sherston	08/09/2015 14:59:51 Issue forwarded to Highways Officer, Programmes BSO	New issue. To be reported to October CATG meeting for discussion. AS above (Issue 4041)		

i)	Issue 4022 Entry signs at junction of West Street and Katifer LaneGlovers Court	16/07/2015 11:01:12 The area board considered this issue at the 8 July area board and agreed it should be referred to CATG.	New issue. To be reported to October CATG meeting for discussion. Traffic going wrong way. Improve signs. P2 Action: MR to get prices	P2	MR
j)	Issue 3973 HGV concerns on Pound Hill Rodbourne	19/05/2015 12:54:12 On 6 May the Malmesbury area board agreed to refer this issue to the CATG.	New issue. To be reported to October CATG meeting for discussion. Issue Closed at previous CATG. Remove.		
5.	Other agenda items				
a)	Finance Update		MR provided a Finance update. The current balance as of 31/09/15 is £30,829.63		MR
b)	Protocol for dealing with freight management requests		SD updated group. Future requests will be prioritised by CATG group, 2 from each area to be agreed. Scoring system in place. Representative will attend future meetings, and by then the schemes chosen will be known		
6.	Date of Next Meeting: Tuesday 9th February 2016 18:00 to 20:00				

Malmesbury Community Area Transport Group 13/10/15

Notes Prepared: David Harris Corporate Business Support

Present: Cllr Toby Sturgis (TS), Cllr Chuck Berry (CB), Cllr John Thomson (JT), Martin Rose (MR), Spencer Drinkwater (SD), Roger Budgen (RB), Elizabeth Threlfall (ET), Ellen Blacker (EB), Graham Morris (GM), Malcolm Beaven (MB), Edelgard Chivers (EC)

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of £30,829.63

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications